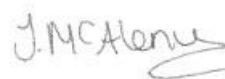


Location or School Address: Gayton Primary School, Gayton Road, CH60 8PZ	Date assessment Undertaken 3 <sup>rd</sup> January 2022	Assessment undertaken by: Jeanne Fairbrother & Jennie McAleny
Activity or situation:  <b>Omicron Variant Full Opening of school v3 2<sup>nd</sup> January 2022</b>	Review date: Weekly review.	Signature: 

### Background information

The Prime Minister announced on 27 November the temporary introduction of new measures as a result of the Omicron variant and on 8th December that **Plan B**, set out in the autumn and winter plan 2021, was being enacted. As a result, these measures are reflected in this and the accompanying updated **RA 029B Contingency Plan COVID 19- Plan B v6 2<sup>nd</sup> January 2022**. This advice remains subject to change as the situation develops.

### School Opening

DfE guidance for schools during the coronavirus COVID 19 pandemic has been that schools are required to have a full school opening risk assessment which is regularly reviewed and updated, treating them as 'living documents', as the circumstances in your school and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned.

This risk assessment applies to:

- primary schools
- secondary schools (including sixth forms)
- special schools, special post-16 providers and alternative provision
- 16 to 19 academies
- infant, junior, middle, upper schools

**Please note that this risk assessment has been created in line with the current guidance. It contains sample control measures that fit with the DfE system of controls. One size does not fit all, and schools should make this model risk assessment their own and reflect any local measures, particularly local HPT's guidance.**

### Guidance

This risk assessment has regard to all relevant guidance and legislation including, but not limited to, the following:

- The Health Protection (Notification) Regulations 2010
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities'

- **NEW** DfE (2021) 'Schools COVID-19 operational guidance'
- **UPDATED** DfE (2021) 'Actions for early years and childcare settings during the coronavirus (COVID-19) outbreak'
- DfE (2021) 'Face coverings in education'
- **UPDATED** 'Actions for out of school settings'

Control measures in **purple** indicate different measures are in place for different settings. Please choose the setting that applies and delete the others to make this reflect your school/setting.

- **All settings**
- **Early years**
- **Primary schools**
- **Secondary Schools & post 16 settings**
- **Special schools**
- **Wraparound and out of school providers**

See **UPDATED** sections.

### Important

The DfE use the terms '**must**' and '**should**' throughout their guidance. The term '**must**' for when the person in question is legally required to do something and '**should**' when the advice set out should be followed unless there is a good reason not to.

### Legislation and guidance

Health and Safety at Work Act etc. 1974

Management of H&S at Work Regulations 1999

Workplace (Health, Safety and Welfare) Regulations 1992

DfE Actions for schools plus associated COVID 19 Guidance

Public Health England Guidance

*N.B. All risk assessments referred to within this document have been revised and are available on our website [www.jeannefairbrotherassociates.com](http://www.jeannefairbrotherassociates.com)*

1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? <i>Have you followed the hierarchy of controls (eliminate, substitute etc)?</i>	Risk Score Consequence X Likelihood	4) Any further action. <i>This should be included in the action plan (5), below</i>
<b>Failure to assess the risks of COVID 19 (including Omicron) transmission in school.</b>  <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>School has assessed the reasonably foreseeable risks of transmission of COVID 19</li> <li>The risk assessment is regularly reviewed as circumstances in school and the public health advice changes.</li> <li>School monitors whether the controls in place are effective.</li> </ul>	<b>3X2=6</b>	
<b>Failing to have adequate outbreak management/contingency plans to allow for stepping measures up and down.</b>  <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>School has a Coronavirus (COVID-19) Contingency Plan risk assessment. See <b>RA 029B Contingency plan latest version</b> (<i>also known as an outbreak management plan</i>) if restrictions need to be implemented due to COVID 19 variants outbreak.</li> <li>Remote education plans are in place for pupils who are self-isolating or shielding.</li> <li>School will call the DfE helpline on 0800 046 8687 selecting option 1 for advice on the action to take in response to a positive case who will escalate the issue to the local health protection team where necessary and advise if any additional action is required, such as implementing elements of the outbreak management plan.</li> <li>School will follow measures recommended by the Local Authority, Director of Public Health and local protection teams (HPTs) as part of the outbreak management responsibilities. <ul style="list-style-type: none"> <li><b>Wirral schools contact</b> Wirral LA Covid helpline 0151 666 3600 Email: <a href="mailto:covidschoolsupport@wirral.gov.uk">covidschoolsupport@wirral.gov.uk</a></li> </ul> </li> <li>Public Health and the Local Authority will be informed of any outbreaks via NHS T&amp;T.</li> </ul>	<b>3X2=6</b>	

<b>Communication</b> All settings unless indicated	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>School follows latest DfE, PHE &amp; Gov.uk, Merseyside &amp; Cheshire PH Team and LA guidance</li> <li>Latest version <b>RA 029A Omicron Variant Full Opening of school</b> published to website &amp; shared with unions, LA &amp; governors.</li> <li>Clear communication sent to parents and pupils with a link on the school website covering all aspects of how school will function.</li> <li>Regular staff briefings held to cover any changes to arrangements.</li> <li>School has shared with all staff the measures in place and involved staff &amp; the governing body in that process.</li> <li>A record is kept of all visitors and contractors that come to the school site.</li> </ul>	<b>3X2=6</b>	
<b>Wellbeing - staff &amp; pupils</b> All settings unless indicated	<b>Staff &amp; pupils exposed to mental health issues due to COVID 19</b>	<ul style="list-style-type: none"> <li><i>Staff are vigilant in discerning pupil mental health and report any concerns to the pastoral care leader.</i></li> <li><i>The school provides opportunities for pupils to talk about their mental health and experiences during the pandemic.</i></li> <li><i>Pupils have access to pastoral support and activities, e.g. opportunities to renew and develop friendships.</i></li> <li><i>Full implementation of Rest Easy to ensure that a full mental health programme is in place.</i></li> <li><i>Pupil and parent surveys are sent out to assess how they feel about being on the school site and to enable staff to act on any concerns pupils and parents may have.</i></li> <li><i>Staff and volunteer surveys are sent out to assess how they feel about being on the school site and enable the SLT to act on any concerns staff and volunteers may have.</i></li> </ul>	<b>3X2=6</b>	
<b>UPDATE</b> Face coverings All settings unless indicated	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<b>All settings unless indicated</b> <i>In all cases any educational and wellbeing drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission.</i>	<b>3X2=6</b>	Remind all staff that they need to continue to wear face coverings in communal areas of the school as well as now on

		<ul style="list-style-type: none"> <li>• <b>All settings</b> – any staff who wish to wear a face covering in school will be supported to do so.</li> <li>• <b>Primary /early years</b> Staff and adult visitors should wear a face covering when moving around the premises, outside of classrooms, such as in corridors and communal areas. <b>Staff should wear face coverings when on the playground before and after school when they are likely to have contact with parents.</b></li> <li>• Children in primary schools should not be asked to wear face coverings.</li> <li>• <b>Out of school/wraparound</b> Adults &amp; children aged 11 and above should wear face coverings in classrooms or during indoor activities.</li> <li>• Adults and children aged 11 and above attending out of school settings or wraparound childcare in community premises where there is a mandatory requirement to wear a face covering must comply with any legal requirements on the use of face coverings in premises where these apply.</li> </ul> <p><b>All settings (below)</b></p> <ul style="list-style-type: none"> <li>• Face coverings are not required to be worn outdoors</li> <li>• In order to be most effective, a face covering should fit securely around the face to cover the nose and mouth and be made of a breathable material capable of filtering airborne particles.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Face visors or shields:</b> <ul style="list-style-type: none"> <li>○ can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission.</li> <li>○ Face visors /shields should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.</li> </ul> </li> </ul>		the playground before and after school- where contact with parents is likely.
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		<ul style="list-style-type: none"> <li>○ A face visor or shield may be worn in addition to a face covering but not instead of one. This is because face visors or shields do not adequately cover the nose and mouth, and do not filter airborne particles.</li> <li>• Transparent face coverings may be worn by those who communicate through lip-reading or facial expressions.</li> <li>• School will not prevent individuals from entering or attending school if they are not wearing a face covering, if exempt.</li> <li>• School understands it has a duty to comply with the Equality Act 2010 which includes making reasonable adjustments for disabled staff.</li> <li>• School has a duty towards disabled children, pupils and students to support them to access education successfully.</li> <li>• School will discuss with pupils and parents the types of reasonable adjustments that are being considered to support an individual.</li> <li>• School has a supply of face coverings available</li> <li>• Clear instructions are provided on how to put on, remove, store, and dispose of face coverings.</li> <li>• Face coverings can be disposed of in normal waste</li> </ul>		
<b>PPE</b> <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>• Most staff in education, childcare and children's social care settings will not require PPE in response to COVID-19 beyond what they would normally need for their work.</li> <li>• <a href="#">Additional PPE for COVID-19</a> is only required in a very limited number of scenarios: <ul style="list-style-type: none"> <li>○ If a child, young person or student becomes ill with COVID 19 symptoms and only if close contact is necessary</li> <li>○ when performing aerosol generating procedures AGP's</li> </ul> </li> </ul>	<b>3X2=6</b>	

		<ul style="list-style-type: none"> <li>When working with pupils who cough, spit, vomit or require intimate care but do not have coronavirus symptoms, staff only wear PPE that would routinely be worn.</li> <li>Staff are trained in correct use and disposal of PPE.</li> </ul>		
<b>School fails to ensure good hygiene &amp; cleaning standards in school to reduce risk of transmission.</b> <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<b>Hand hygiene -</b> <ul style="list-style-type: none"> <li>School will continue to ensure that staff &amp; pupils maintain high standards of hand hygiene.</li> <li>Suitable facilities are provided for individuals to wash/sanitise their hands regularly</li> <li>Pupils are supervised, where appropriate, to use hand sanitizer safely.</li> </ul> <b>Respiratory hygiene</b> <ul style="list-style-type: none"> <li>School emphasises the 'catch it, bin it, kill it' approach with bins &amp; tissues available.</li> </ul> <b>Cleaning</b> <ul style="list-style-type: none"> <li>School will maintain appropriate cleaning regimes, using standard products such as detergents with a focus on frequently touched areas.</li> <li>Appropriate cleaning schedules are in place and include regular cleaning of areas and equipment</li> <li>School desks are cleaned down at lunchtime by staff.</li> <li>Additional cleaning hours take place during the school day in order to ensure that touch points and toilet areas are additionally cleaned.</li> </ul>	3X2=6	
<b>Social distancing</b> <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>School has planned and risk assessed carefully following the latest DfE/PHE guidance</li> <li>School will consult Local Authority COVID helpline for specific advice if required</li> <li>Assemblies whilst case number and transmission levels are so high, school will revert to remote assemblies.</li> <li>Staggered starts, lunch and breaks to limit numbers do not need to take place.</li> <li>Filter system in the morning to prevent all children accessing the school at the same time.</li> </ul>	3X2=6	<p>Inform all staff that assemblies will take place remotely.</p> <p>Visitors to the school site will be limited and will focus on visits linked to pupils e.g. Speech and Language, EP services etc.</p>


		<ul style="list-style-type: none"> <li>• Staff meetings will take place in a classroom (well ventilated space)</li> <li>• Staffrooms- staff must wear a face covering when in the staff room unless eating. Windows will remain open in the staff room to ensure the space is well ventilated.</li> <li>• Meetings, with parents may continue but where possible these will take place outside. If not possible, a large ventilated space will be used before or after school when no children are on the premises. Parents will wear a face covering.</li> <li>• Teaching or holding meetings in well-ventilated areas wherever possible, such as outdoors or indoors with windows open.</li> <li>• School has <b>outbreak management plans</b> in place to reintroduce bubbles temporarily if it becomes necessary due to local outbreaks or increases in cases at the instruction of PHE Teams. See <b>RA 029B Contingency Plan</b></li> </ul>		
<b>Events in school</b> <i>All settings unless indicated</i>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>• School has planned and completed a separate risk assessment for any events held in school and has carefully following the latest DfE/PHE guidance</li> <li>• School will consult Local Authority COVID helpline for specific advice if required on holding events</li> <li>• Performances and events (e.g. parents' evening) <i>will be individually risk assessed based on current transmission levels etc.</i></li> </ul>	3X2=6	Parents' Evening due to take place in February- will need to consider phone calls or remote option to ensure safety of staff- decision to be made in the next few weeks.
<b>Ventilation - failure to ensure all occupied spaces are well ventilated.</b> <i>All settings unless indicated</i>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>• When school is in operation, it is well ventilated with <b>comfortable</b> teaching environments.</li> <li>• Poorly ventilated spaces have been identified</li> <li>• School has competent ventilation engineers to help assess the systems in place and how to utilise them correctly.</li> <li>• Mechanical ventilation (using a fan to draw in or extract fresh air) is adjusted to increase the ventilation rate</li> </ul>	3X2=6	



		<p>wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</p> <ul style="list-style-type: none"> <li>• Systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</li> <li>• All mechanical ventilation systems are maintained in accordance with the manufacturers' recommendations.</li> <li>• School opens external windows, doors &amp; internal doors (if they are not fire doors and where safe to do so) to increase ventilation.</li> <li>• During colder weather, the need for increased ventilation while maintaining a comfortable temperature is balanced, opening higher vents, arranging seating away from draughts. (See <a href="#">HSE Balancing ventilation with keeping people warm</a>)</li> <li>• In cooler weather to reduce thermal discomfort caused by increased ventilation, pupils can wear additional, suitable indoor items of clothing in addition to their usual uniform</li> <li>• Purging or airing rooms as frequently as possible to improve ventilation usually when the room is unoccupied.</li> <li>• Outside space will be used, where practical.</li> <li>• Every classroom has a CO2 monitor and this is used in order to monitor CO2 levels. Staff to increase ventilation if levels are high.</li> </ul> <p>See The Health and Safety Executive <a href="#">guidance on air conditioning and ventilation during the coronavirus outbreak</a> &amp; <a href="#">CIBSE COVID</a> advice provides more information.</p>		
<p><b>NHS Test &amp; Trace - School failing to manage tracing close contacts</b></p> <p><b>All settings unless indicated</b></p>	<p><b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b></p>	<p><b>All settings</b></p> <ul style="list-style-type: none"> <li>• Close contacts in schools are now identified by NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</li> </ul>	3X2=6	

		<ul style="list-style-type: none"> <li>• NHS Test and Trace will work with the positive case and/or their parent to identify close contacts.</li> <li>• Contacts from a school setting will only be traced by NHS Test and Trace where the positive case or their parent specifically identifies the individual as being a close contact.</li> <li>• Adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result.</li> <li>• Daily testing of close contacts applies to all contacts who are: <ul style="list-style-type: none"> <li>○ fully vaccinated adults – people who have had 2 doses of an approved vaccine</li> <li>○ all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status</li> <li>○ people who are not able to get vaccinated for medical reasons</li> <li>○ people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> <li>○ Children under 5 years are exempt from self-isolation and do not need to take part in daily testing of close contacts.</li> <li>○ School will continue to have a role in working with health protection teams in the case of a local outbreak.</li> </ul> </li> <li>• <b>Anyone in school who displays symptoms is encouraged to get a PCR test</b></li> </ul>		
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<p><b>UPDATE</b> Positive case</p> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<p>All settings</p> <ul style="list-style-type: none"> <li>Pupils, staff and other adults should follow public health <a href="#">stay at home advice</a></li> <li>Pupils, staff and other adults should not come into school if they have symptoms, have had a positive test result or are required to quarantine.</li> <li>If anyone develops COVID-19 symptoms, however mild, they will be sent home and advised to follow public health advice.</li> <li><b>Since Wednesday 22 December 2021</b> the 10-day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless the individual cannot test for any reason.</li> <li>Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation.</li> <li>See chart for full details <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/139357/Isolation_graphic_960_x_640_.png">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/139357/Isolation_graphic_960_x_640_.png</a></li> </ul>	<p>3X2=6</p>	
<p><b>Fully vaccinated Contacts who have not tested positive in school who refuse to take a daily LFD</b></p> <ul style="list-style-type: none"> <li>Daily testing of close contacts applies to all contacts who are: <ul style="list-style-type: none"> <li>fully vaccinated adults – people</li> </ul> </li> </ul>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<ul style="list-style-type: none"> <li>School strongly advises those identified as contacts with a negative PCR test to take an LFD each day (7 days) and report the results to school or take the LFD test in school.</li> <li>School will contact our HR provider to seek advice about any employee who refuses to take an LFD daily in line with government guidelines</li> <li>School will carry out a personal risk assessment for any employee who refuses to take a daily LFD. <i>See attached.</i></li> </ul>	<p>3X2=6</p>	

<p>who have had 2 doses of an approved vaccine</p> <ul style="list-style-type: none"> <li>○ all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status</li> <li>○ people who are not able to get vaccinated for medical reasons</li> <li>○ people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> </ul>		 <p>Close%20contact%20no%20%20LFD%2015</p>		
<p><b>Asymptomatic testing</b> <b>All settings unless indicated</b></p>	<p><b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b></p>	<ul style="list-style-type: none"> <li>• School makes clear that testing is voluntary.</li> <li>• School strongly encourages all staff to continue to LFD test twice weekly at home (3-4 days apart) and report their results.</li> <li>• Testing kits are stored in the Headteacher's office in school at the correct temperature.</li> <li>• A test kit log is in use and data held is stored in line with the school's <b>Data Protection Policy</b>.</li> </ul> <p><b>Confirmatory PCR tests</b></p>	<p>3X2=6</p>	

		<ul style="list-style-type: none"> <li>Staff and pupils with a positive LFD test result should self-isolate in line with the <a href="#">stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>.</li> <li>They will also need to <a href="#">get a free PCR test to check if they have COVID-19</a> &amp; self-isolate until they get the result.</li> <li>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the individual can return to school if they do not have COVID-19 symptoms.</li> </ul>		
<b>Asymptomatic testing</b> <b>Primary schools</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19.</b>	<ul style="list-style-type: none"> <li>Staff in primary schools should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but is strongly encouraged.</li> <li>Primary age pupils (Y 6 and below) will not be expected to test over the Christmas period.</li> </ul>	3X2=6	
<b>Asymptomatic testing</b> <b>Early years</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<b>Early years</b> <ul style="list-style-type: none"> <li>Staff in early years settings should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but is strongly encouraged.</li> <li>Early years children are not included in the rapid testing programme</li> </ul>	3X2=6	
<b>School fails to follow public health advice on managing confirmed cases of COVID-19.</b>  <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>Parents are informed via email of how the school responds to confirmed cases of coronavirus</li> <li>School follows local public health advice and the headteacher contacts the DFE Helpline/local HP Team advice line immediately in the event of a positive test to carry out a rapid risk assessment and identify appropriate next steps.</li> </ul> <b>Early years, primary and secondary schools</b> <b>Whichever of these thresholds is reached first:</b>	3X2=6	

		<ul style="list-style-type: none"> <li>• 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period</li> <li>• 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</li> </ul>		
<b>Contact with potential or confirmed coronavirus cases in school</b> <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>• Anyone in school who displays symptoms is encouraged to get a PCR test</li> <li>• If anyone in the school develops coronavirus symptoms while at school, this is managed in line with local and national guidance. They are: <ul style="list-style-type: none"> <li>○ sent home and advised to arrange a PCR test as soon as possible.</li> <li>○ advised to follow the guidance for <a href="#">households with possible or confirmed coronavirus infection</a>.</li> </ul> </li> <li>• If a pupil is awaiting collection, they will be left in a well-ventilated room on their own if possible and, if safe to do so.</li> <li>• Appropriate PPE will used if close contact is necessary.</li> <li>• Anyone with symptoms is advised not to use public transport and, wherever possible, be collected by a member of their family or household.</li> <li>• Any rooms used are cleaned thoroughly after they have left.</li> <li>• Anyone who comes into contact with a symptomatic individual washes their hands thoroughly for 20 seconds with soap and warm running water or hand sanitiser.</li> <li>• Staff members or pupils who have been in close contact with someone with symptoms do not need to self-isolate unless they develop symptoms.</li> <li>• School can take the decision if a parent or carer insists on a pupil attending, to refuse the pupil, if in its</li> </ul>	3X2=6	

		reasonable judgement the pupil poses a risk of infection to the school community.		
<b>UPDATE</b> New & expectant mothers	Staff, pupils, visitors, contractors increased risk of transmission of COVID 19	<p><b>All settings</b></p> <ul style="list-style-type: none"> <li>• Vaccinated pregnant staff MUST still: <ul style="list-style-type: none"> <li>○ where advised wear a face mask</li> <li>○ wash their hands carefully and frequently</li> <li>○ open windows to let fresh air in</li> <li>○ follow the <a href="#">current guidance</a></li> </ul> </li> <li>• An individual risk assessment is carried out for pregnant staff with appropriate risk mitigation in line with the latest recommendations from DHSC, PHE &amp; RCOG. See <b>RA 026 New &amp; Expectant member of staff.</b></li> <li>• Pregnant staff of any gestation are not required to continue working on site if this is not supported by the separate risk assessment.</li> <li>• Staff who are in the <b>below</b> categories should take a more precautionary approach: <ul style="list-style-type: none"> <li>○ partially vaccinated or unvaccinated</li> <li>○ &gt;28 weeks pregnant and beyond, or</li> <li>○ are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation</li> </ul> </li> <li>• School will undertake a workplace risk assessment for the above staff (<b>See RA 026</b>), and where appropriate consider both how to redeploy them and how to maximise the potential for homeworking, wherever possible.</li> <li>• School will apply the same controls to pregnant pupils.</li> <li>• Pregnant staff are encouraged to get vaccinated if possible. <a href="#">COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding</a> contains further advice on vaccination.</li> <li>• School will respond to all changes to guidance for pregnant employees</li> </ul>	3X2=6	

<b>UPDATE</b> Previously shielding staff All settings unless indicated	Staff, pupils, visitors, contractors increased risk of transmission of COVID 19	<b>All settings</b> <ul style="list-style-type: none"> <li>School is aware that staff previously considered to be clinically extremely vulnerable (CEV) will not be advised to shield again.</li> <li>School will discuss any concerns that previously considered CEV employees may have.</li> <li>Individuals previously identified as CEV are advised to continue to follow the guidance for <a href="#">people previously considered CEV</a></li> <li>Employees who have received personal advice from their specialist or clinician on additional precautions to take should continue to follow that advice and advise school.</li> </ul>	3X2=6	
<b>UPDATE</b> Previously shielding pupils All settings unless indicated	Staff, pupils, visitors, contractors increased risk of transmission of COVID 19	<b>All settings</b> <ul style="list-style-type: none"> <li>School is aware that pupils previously considered to be clinically extremely vulnerable (CEV) will not be advised to shield again and should follow the same <a href="#">COVID-19 guidance</a> as the rest of the population.</li> <li>Pupils who have received personal advice from their specialist or clinician on additional precautions to take should continue to follow that advice and discuss with school.</li> </ul>	3X2=6	
Contractors	Staff, pupils, visitors, contractors increased risk of transmission of COVID 19	<b>All settings</b> <ul style="list-style-type: none"> <li>School has made all key contractors aware of the school's control measures and ways of working.</li> <li>School to ask for contractor COVID 19 risk assessment prior to arrival at school.</li> <li>Contractors to be asked if they require any additional COVID 19 measures while working in school.</li> </ul>	3X2=6	
Transport All settings unless indicated	Staff, pupils, visitors, contractors increased risk of transmission of COVID 19	<ul style="list-style-type: none"> <li>School will speak to the local authority to request a copy of their updated risk assessment.</li> </ul>	3X2=6	



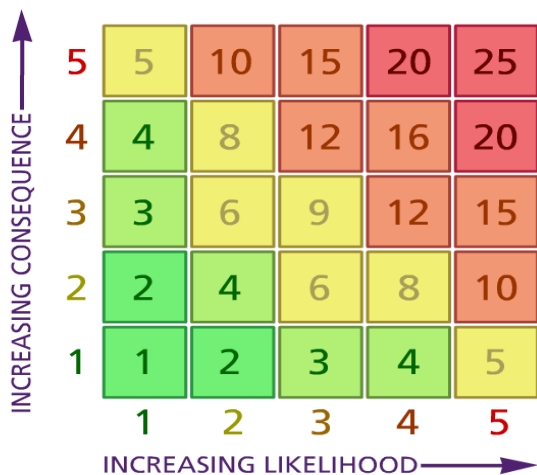
		<ul style="list-style-type: none"> <li>• Drivers and passenger assistants will not normally require personal protective equipment (PPE) on home to school transport.</li> <li>• Pupils who require care and interventions that require the use of PPE before COVID-19, will continue as usual.</li> <li>• Pupils do not board home to school transport if they, or a member of their household, has a positive test result or symptoms of coronavirus.</li> <li>• School liaises with the LA and other transport providers to ensure they are adopting COVID-secure protocols, and requests a copy of their risk assessment, where relevant.</li> <li>• Face coverings are expected to be worn in enclosed and crowded places - this includes public and dedicated school transport.</li> <li>• Pupils are advised to clean their hands before boarding transport and again on disembarking.</li> <li>• Additional cleaning of vehicles is carried out regularly.</li> <li>• Fresh air through ventilation is maximised by opening windows and ceiling vents</li> </ul>		
<b>Educational visits</b> <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<b>All settings</b> <ul style="list-style-type: none"> <li>• A full and thorough risk assessments in relation to all educational visits is carried out to ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. <b>See Edsential Evolve for further assistance.</b> <a href="mailto:lotc@edsential.co.uk">lotc@edsential.co.uk</a> or tel 0151 541 2170 Ex 4</li> </ul>	3X2=6	
<b>Staff &amp; pupils returning to the UK from abroad.</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>• All children and staff travelling to England must adhere to government travel advice in travel to England from another country during coronavirus (COVID-19).</li> <li>• Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.</li> </ul>	3X2=6	This is an addition 03/12/2021

		<ul style="list-style-type: none"> <li>• Children aged 4 and under do not have to take any COVID-19 travel tests.</li> <li>• Children aged 12 to 17 must take a COVID-19 test in the 2 days before travel to England.</li> <li>• Children aged 5 to 17 have to follow the testing and quarantine rules for people who qualify as fully vaccinated on arrival in England.</li> <li>• This means that they have to quarantine on arrival and take a PCR test on or before day 2.</li> <li>• Any staff arriving at the UK will need to isolate and get a PCR test by 'day two' after arrival.</li> <li>• They may end their isolation once they receive a negative result. If the result is positive, they should continue to isolate and follow rules on isolation following a positive test.</li> <li>• <a href="#">Unvaccinated arrivals</a> aged over 18 must follow current guidelines</li> <li>• Follow <a href="#">Red list</a> countries list guidance.</li> </ul>		
<p><b>Extracurricular activities &amp; Out-of-school settings and wraparound provision - inadequate measures in place.</b></p> <p><b>All settings unless indicated</b></p>	<p><b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b></p>	<ul style="list-style-type: none"> <li>• School works to provide all before and after-school educational activities and wraparound childcare for all pupils</li> <li>• <b>Out-of-school settings and wraparound</b> childcare providers can offer provision to all children</li> <li>• <b>Out-of-school settings and wraparound</b> childcare and other organised activities for children may take place in groups of any number.</li> <li>• <b>Out-of-school settings and wraparound</b> provisions are run in line with the current government guidance &amp; system of controls.</li> <li>• Parents are advised of the provision available and that they should limit the use of multiple out-of-school settings providers where appropriate.</li> </ul>	3X2=6	

		<ul style="list-style-type: none"> <li><b>Schools that hire out their premises for use by third party wraparound care</b> School ensures third parties who use the school premises have considered the relevant government guidance for their sector and have put in place the appropriate protective measures.</li> <li>School requests a copy of their COVID 19 risk assessment</li> </ul>		
<b>Curriculum - Music, drama, science &amp; DT, and sporting activities</b>  <b>All settings unless indicated</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<p><i>Some activities can increase the risk of catching or passing on COVID-19. This happens where people are doing activities which generate more droplets as they breathe heavily, such as singing, dancing, exercising, or raising their voices. The risk is greatest where these factors overlap, for example in crowded indoor spaces where people are raising their voices. In situations where there is a higher risk of catching or passing on COVID-19, schools should be particularly careful to follow the general guidance on keeping safe.</i></p> <p><b>Music</b></p> <ul style="list-style-type: none"> <li>School &amp; staff are aware that there is evidence to suggest that singing and playing wind and brass instruments increases the risk of coronavirus transmission due to the cumulative aerosol transmission.</li> <li>School has completed <b>RA 023 Music in schools COVID 19</b> and ensures the relevant protective measures are in place.</li> </ul> <p><b>Dance &amp; Drama</b></p> <ul style="list-style-type: none"> <li>School completes risk assessments for Drama &amp; Dance and ensures the relevant protective measures are in place.</li> </ul> <p><b>Sports</b></p> <ul style="list-style-type: none"> <li>The school only permits team sports on the list in the Department for Digital, Culture, Media &amp; Sport's (DCMS) team sport <a href="#">guidance</a>.</li> <li>Sports equipment is thoroughly cleaned between each use.</li> <li>School swimming and water safety lessons are conducted in line with Swim England's <a href="#">guidance</a>.</li> <li>Outdoor sports are prioritised where possible.</li> </ul>	3X2=6	

		<ul style="list-style-type: none"> <li>• Large indoor spaces with maximised natural ventilation flows, e.g. through opening windows and doors, are used where outdoor sports are not possible.</li> <li>• Staff overseeing indoor sports follow the system of controls in this risk assessment e.g. cleaning and hygiene.</li> <li>• Staff are made aware that social distancing in sports is not required unless directed.</li> <li>• Measures are in place to minimise the risk of transmission in changing rooms, in line with DCMS <a href="#">guidance</a>.</li> <li>• External facilities are used in line with government guidance, including travel to and from those facilities.</li> <li>• School works with external coaches, clubs and organisations for curricular and extracurricular activities and considers how such arrangements operate within the school's wider protective measures.</li> <li>• Competitions between different schools, whether indoor or outdoor, can take place in line with government guidance.</li> </ul> <p><b>Science</b></p> <ul style="list-style-type: none"> <li>• Follows latest guidance from CLEAPSS in addition to system of controls in school. <a href="#">GL343 - Guide to doing practical work during the COVID-19 Pandemic – Science (New version)</a></li> </ul> <p><b>DT</b></p> <ul style="list-style-type: none"> <li>• Follows latest guidance from CLEAPSS in addition to system of controls in school. <a href="#">GL344 Guidance on practical work during the COVID-19 pandemic - D&amp;T</a></li> </ul>		
<b>Protective measures in early years settings</b> <b>Additional measures for early years settings only</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<b>Additional measures for early years settings only</b> <ul style="list-style-type: none"> <li>• The setting is not required to arrange children and staff in small, consistent groups.</li> <li>• Children are supervised when washing their hands or using hand sanitiser.</li> </ul>	3X2=6	

		<ul style="list-style-type: none"> <li>• Disposable tissues are available and 'catch it, bin it, kill it' is encouraged through signage and prompting.</li> <li>• Enhanced cleaning schedule is in place to include food preparation areas, dining areas and table coverings.</li> <li>• Surfaces, toys, books, doors, sinks, toilets, and light switches are cleaned more regularly, using disinfectant.</li> <li>• Activities that involve malleable materials for messy play, e.g. sand, mud, and water, are risk assessed. See <b>RA 053</b></li> </ul> <p><b>Sand &amp; messy play</b></p> <ul style="list-style-type: none"> <li>• Frequently touched surfaces, equipment, tools, and resources for messy play are thoroughly cleaned and dried before they are used by a different group.</li> <li>• All items that are laundered are washed in line with <a href="#">government guidance</a> and are not shared by pupils between washes.</li> <li>• Supervised toothbrushing programmes are re-established using the dry brushing method following PHE advice.</li> <li>• If a child attends more than one setting, the settings work together with parents to address any risks identified, allowing them to jointly deliver appropriate care.</li> </ul>		



Risk Rating	Action Required
20 - 25	<b>Unacceptable</b> – stop activity and make immediate improvements
10 - 16	<b>Urgent action</b> – take immediate action and stop activity, if necessary, maintain existing controls vigorously
5 - 9	<b>Action</b> – Improve within specific timescales
3 - 4	<b>Monitor</b> – but look to improve at review or if there is a significant change
1 - 2	<b>Acceptable</b> – no further action but ensure controls are maintained & reviewed

**Likelihood:**  
 5 – Very likely  
 4 – Likely  
 3 – Fairly likely  
 2 – Unlikely  
 1 – Very unlikely

**Consequence:**  
 5 – Catastrophic  
 4 – Major  
 3 – Moderate  
 2 – Minor  
 1 – Insignificant

- (1) List hazards **something with the potential to cause harm** here
- (2) List groups of people who are especially at risk from the significant hazards which you have identified
- (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk **the likelihood of harm arising** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf.

#### (5) ACTION PLAN

	5. Action plan	Responsible	Completed
1	Circulate the final version to all staff & stakeholders	HT	4 <sup>th</sup> January 2022.
2	Remind all staff of the importance of wearing face coverings in communal areas as well as the need to wear them on the playground before and after school.	HT	4 <sup>th</sup> January 2022
3	Inform all staff that assemblies are temporarily moving to online – Google Meet assemblies	HT	4 <sup>th</sup> January 2022
4			
	Action plan agreed by: Jennie McAleny 4.01.2022.		