**AGM, 12th October at 7:45pm**

**Minutes**

Present: Nikki Ledsham Phillips (Chair), Lindsay Murphy (Chair), Mrs McAleny (Head), Anne Hogan, Zoe Simms, Helen Peters**,** Cheryl & Peter Moulton, Paul & Alice Cooper,Maxine Seaton**,** Jennifer Young, Lisa Dobson, Sharon Garforth**,** Annette Radford, Alan Boyd, Anna Irving, Jenny Daffern, Thea Shepperd, Byron Cooper, Nicola Chapman, Sally Hislop

1. **Apologies:**

No apologies

1. **Minutes of the AGM Oct 2019**

Questions from last years AGM? No

1. **Chairs report for 2019/2020**

PTA purpose of raising money for the children.

Thanks to other committee members. Thanks to Sarah Longsworth and all parents/carers, teachers.

Both chairs and remaining members are resigning.

Autumn Term events were: Halloween Disco, elf school, breakfast with Santa, Christmas Fair, wreath making, carol wagon, Christmas Shop, nativity raffle and the annual Christmas Cards.

Spring Terms events were: Penny Wars, film clubs, Valentines Disco, marathon, Krispy Kreme donut sale, break the rules day, Mother’s Day Shop, quiz night and a reading event before going into lockdown in March.

Recruiting volunteers was also a challenge bit something we are hoping to change in the future.

Big fundraisers were: Christmas Fair, elf school, nativity raffle, discos, carol wagon, breakfast with Santa, marathon, reading event and penny wars along with the class wish list. All raised a profit.

The PTA have purchased Glockenspiels and music trolley, visualisers for each class room, benchmark kits, atlas’, thesaurus and dictionaries, £50 Amazon gift card for each class, lunch box trolley, pathways to writing, IT licence, books, all the children a Christmas gift bag and the year 6 memory gifts. We are finalising the deal for the purchase of Ipads.

New events have been introduced which have been a success, including elf school, breakfast with Santa, nativity raffle, penny wars, marathon, break the rules, and Mothers Day shop. We also introduced events being sponsored to cover as much of the costs and this worked well. Teachers running film club and discos worked well.

In January 2020, PTA registered to qualify for gift aid, which will aid to fundraising for the PTA. We have also registered for the school lottery which could earn PTA £1,185 p/year. Ticket target is 100.

Communication: PTA Facebook page and monthly newsletter

Thank you to Mrs McAleny and the teaches and to everyone for attending and good luck to the new PTA.

1. **Treasurers report for year ending 2019/2020**

Z. Simms presented an account summary for 2019-2020 which was displayed for all to view.

PTA balance at end £16,021.43

Available balance: £14,018.40

Cost for the Sumer Shindig, Creepy crawly show and Halloween hunt have already been paid and expensed.

£14,319.75 total income

£10,247 expenditure.

Total raised: £13,847.62

N. Ledsham Phillips: donation for IPads. £2800.00 so not included in the above figures.

Z. Simms: We don’t need to have our accounts checked by accountants by law. But if anyone knows anyone, let me know. Not legally needed though as below the threshold.

Annual report needs to be submitted by 31st July 2021.

Any questions from Mrs McAleny?

Mrs McAleny – thank you. That is a fantastic amount in such a short space of time. Budgets are getting tighter and tighter with COVID.

1. **Election – we need 3 to be able to continue.**

Nominations were few. Explanations were given into the trustee roles and the necessity to have trustees in order to keep to maintain the PTA and keep it as a charity. Its been difficult for the current trustees to do their roles as well as the events planning.

A.Hogan suggested year group reps of at least 2-3 who could take responsibility for their year groups, share ideas, help organise events and communicate what is needed in each year group.

A.Boyd expressed an interest in a trustee role but felt without knowing more about what was involved, he may not be the best person at present. Felt that year group reps act as a sub committee to spread the workload and that he would be a rep to then gain an insight into what the trustee roles involve.

N. Ledsham Phillips agreed to stay on as Chairman if it meant the PTA would not fold. Nicola Chapman offered to be treasurer until Jan 2021 and suggested a 2nd AGM take place then.

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| **Role** | Persons nominated | 1st nomination | Seconded by | **Person Elected** |
| **Chair** | Nikki Ledsham Phillips | Nicola Chapman | Maxine Seaton | **Nikki Ledsham Phillips (to remain in post)** |
| **Secretary** | Jennifer Young | Nikki Ledsham Phillips | Zoe Simms | **Jennifer Young** |
| **Treasurer** | Nicola Chapman | Maxine Seaton | Lindsay Murphy | **Nicola Chapman** |

N. Chapman advised clarity would be needed via the charity commission of the protocol of having a 2nd AGM and change of roles in January

Discussion of weather we could find different ways of collecting funds rather than organising events due to the current committee all stepping down and events being challenging to run. It was explained that the PTA is a charity and we exist by certain rules but by being a charity, we can include gift aid, sponsorships etc. It was also commented that any parent can run an event. It was suggested that we ask parents for a fixed amount of money although we would still be bound by the rules. If school was asking, then the school decide where the money goes although by not having events, the children would not get the benefit of enjoying the events.

Mrs McAleny said that the Grosvenor’s do not want to ask parents for a fixed amount of money, especially with COVID.

Helen P: 2nd hand uniform – not been taking money since money. Not worth it for the small of coins and some people have lost their jobs and would rather help the committee. And its recycling. But going forward, should we do parent pay.

NLP: Sarah can set the amount and then leave it up to them on what they want to pay. Agreed to ask Sarah to put on parent pay and put a donation.

Year Group Reps was agreed and would form part of the committee. The following reps came forward during the AGM and additional reps came forward following the meeting.

F2 – Thea Sheppard, Kirsty Hough Smith, Paula Dawling

1 – Maxine Seaton, Anna Irving, Jenny Daffern, Laura Cooper

2 – Thea Shepperd, Lisa Dobson

3 – Anne Hogan, Katie Welton, Lindsay Murphy

4 – Sharon Garforth, Ellie Wood, Sally Hislop, Alice Cooper

5 – Alan Boyd, Zoe Simms

6 – Vic Kazi, Lisa Mann, Janyve Blythe

1. **Events so far**

Halloween Hunt, Xmas shop, letter and gift from Santa, lottery,

Mother’s Day & father day, virtual quiz, Easter quiz, social distance relay race, class wish list, crazy hair day, Xmas raffle, selling nativity videos,

Lisa Dobson agreed to run virtual quiz. Aiming to try and do before Xmas.

Sharon will explore wreath making with Vic Kazi. Katie, Sharon, Nikki and Vic to get together to explore.

Mrs McAleny would like to thank those who are stepping forward and the year reps will really help.

1. **AOB**

The now Year 2 and now Year 1 classes are still in credit from penny wars. £165 (year1) and £184.68 to spend (year 2).