

Friday 25th June 2021

Dear Parents/Carers,

Welcome to Gayton Primary School. We are so pleased that your child will be joining us in September. We have provided you with an induction pack that contains all the information you will need to support your child in making the transition into primary school in September.

We were going to be holding a transition event on Friday 2nd July 2021, but we have been advised by Public Health that we cannot go ahead with this event. This is due to the increase of the new Delta variant across Wirral. I know that parents will be disappointed that your child can't come and visit us (prior to them starting in September) but at the moment we have to do everything we can to keep all our children and staff safe and have to follow the advice given. I can assure you that last year we were in a similar situation with our current F2 cohort and they were unable to visit in person, but they all managed to settle in really well despite the fact we hadn't been able to go ahead with face to face transition events.

Your child will be placed in our F2 class with Mrs Such (teacher) and Miss Spearing (teaching assistant). Mrs Bojtler will also be working in the F2 classroom.

Induction:

We have placed a powerpoint on our school website with all the vital information that you need to know about your child starting at Gayton in September. This can be found by visiting our school website and selecting the F2 New intake tab.

Mrs Such (F2 class teacher) will be contacting all families individually to discuss your child and address any questions you may have. Before we break up for the summer, Mrs Such will also be in touch with your child's nursery/pre-school/childminder setting if they are placed within one.

We always have a phased start for our F2 pupils in September to allow them to start school but to give them time to settle into all the new routines and structures that will be in place. In the pack you will find out whether your child is in Group A or Group B and this will then determine when your child will attend school. All pupils will start full- time from Monday 13th September 2021.

On the afternoons of Wednesday 8th September 2021 & Thursday 9th September 2021 Mrs Such and Miss Spearing will be individually meeting with families to discuss your child. This is just a wonderful opportunity for you to find out how your child is settling into school and helps us in finding out more about your child.

'All About Me' Information Pack- In your pack we have enclosed the 'All about Me' information pack. We would really like you to complete this book with your child and return to school by Friday 9th July 2021.

Pupil Information booklet- Within your pack you will find a pupil information booklet. It is vital that all the information included in this pack is returned to school by **Friday 9**th **July 2021** as well. This will provide time for the admin team to ensure all administration can be completed prior to your child joining our school family. This can be posted back to school or can be dropped off at the office. As part of this pack, we do need to see your child's birth certificate. Therefore once you have dropped off your child's information booklet please bring your child's birth certificate into school so that the office staff can verify the details against the information recorded in the pupil information booklet. Please do not send the birth certificate by post.

Tapestry: Within the F2 pupil information booklet, there is information about Tapestry. This is an online learning journal that we have been using at Gayton for a number of years. Tapestry allows us to make observations as well as include assessments which we can use to track your child's development, progress and achievements. You will be able to access this by logging into the website to see photographs and read comments and observations made by school staff. In the pack there is a detailed letter explaining what Tapestry is and the data about your child that it will store.

Useful Information:

All details regarding uniform can be found in the information included in this pack. Please note that children in F2 should be wearing polo shirts and not shirts and ties.

School day: The school day begins at 8:50am and the end of the day is 3:15pm. Children can be dropped off any time from 8:40am- 8:50am.

Absence: If your child is going to be absent, due to illness, please contact the school office on 0151 342-3772. It is vital that you let us know before 9:15am.

Parents are reminded that holidays during term time are not permitted. Leave of absence may only be granted in very exceptional circumstances. Our attendance policy can be viewed on our school website under the policies heading.

S4YC:

We have included information in the pack regarding S4YC. They run a before and after school club at Gayton. If your child needs to attend this provision, it is vital that you register and book directly with S4YC.

We are very much looking forward to your child joining us in September. Gayton is a very special school with such caring children and talented staff and we really hope that your child settles in well and thoroughly enjoys their time at Gayton.

Kind regards,

J.McHenus

Mrs McAleny