

25th February 2020

Dear Parents/Carers,

#### RE: Y5 Robinwood Residential

Following the meeting regarding the Y5 Robinwood Residential yesterday, please find attached a summary of the information that was shared at the meeting.

#### Medical forms:

Please ensure that these are returned to school as soon as possible as we have to pass this information onto the Robinwood Centre. It is vital that we are aware of all your child's medical and dietary needs so that we can plan accordingly for this. Please ensure this includes all medical information e.g. travel sickness tables and any relevant information regarding children who have difficulty sleeping etc.

### **Robinwood meals:**

Please do not send your child with any additional food, sweets or snacks as they will not need them. All break time snacks are provided and additional fruit is always available for the children. Further information regarding the meals at Robinwood is included in the parent information pack.

### **Departure time:**

We will be leaving for the centre at 10:00am on Wednesday 18th March 2020. On this morning, you may choose to bring your child into school a little later but all children must be in school for 9:45am. Children can of course come in at normal time on this day as well as we appreciate that not everyone will be able to get time off work.

### Staffing:

As shared at the meeting, Robinwood staff are on duty 24 hours a day and there is an on call button in the dormitories in case a child wakes up and is distressed. Staff from Gayton attending the residential are: Mrs Hulley, Mrs McAleny and Mrs Roe. All children will know where school staff are sleeping in case they are worried or anxious etc during the night and need to contact us.

## **Clothing list:**

This is attached to this email. Please remember that old clothes are the best and please do not send your child with brand new trainers or designer clothing etc. Robinwood provide all the necessary safety equipment for all 14 activities that your child will be participating in whilst at the centre. Please do spend time labelling your child's clothing as Robinwood will wash and dry your child's clothing overnight so therefore this means that we can ensure that it is returned to them.

### **Souvenir Shop:**

The souvenir list will be sent home week commencing 9<sup>th</sup> March. Any orders MUST be returned to school by Thursday 12<sup>th</sup> March. A maximum of £10.00 can be spent. All money must be sent into school in a sealed envelope by Thursday 12<sup>th</sup> March 2020.

## **Code of conduct:**

We will be sharing with the children the Robinwood Code of Conduct. It is really important that all children adhere to this code of conduct for their own safety and the safety of others. We will not allow any child to participate in an activity if they are not listening to the instructors etc. Robinwood staff will be in close communication with Gayton staff and will make us aware of any issues.

# Valuables/ Mobile phones or electronics:

Valuables are not permitted and need to be left at home. Please do not send your child with a mobile phone or any electronic device as these are not permitted and will be removed. Cameras are also not permitted at the centre but school staff will take plenty of photographs so please don't worry.

Aerosols are not permitted as they set off the fire alarms as it is a highly sensitive system.

#### Sickness:

It is really important that your child does not attend Robinwood if they have had sickness or diarrhoea for 48 hours prior or during the visit. Unfortunately if they are ill whilst they are at the centre, we will have to contact you to bring them home as sickness and diarrhoea symptoms can spread quickly. If your child is ill, please do contact school so that we can discuss this with you. It may be that we can allow them to attend later in the day or on another day depending on the illness.

## **Updates:**

We will upload photographs and provide updates via Twitter when we are at the centre (if we have permission for your child's image to be shared.) Please do make sure that you follow us on Twitter @GaytonPrimary so that you don't miss out on updates.

If you have any questions regarding the residential, please don't hesitate to contact myself or Mrs Hulley at school.

Thank you for your continued support.

Kind regards,

Mrs McAleny