

23rd September 2020

Dear Parents/Carers,

I am writing to inform you that Mrs Daly's last day of teaching Year 2 will be **Friday 2**nd **October 2020**. The local authority have updated their guidance, in relation to pregnant women, who are working in a school setting from 28 weeks. Due to the coronavirus pandemic, they have advised that it is not safe for Mrs Daly to be attending school and teaching a class of children as we cannot guarantee social distancing in a school. At the start of term, Mrs Daly was planning on remaining in class for the whole term but due to the changing guidance this is just not possible. Mrs Daly will still be very much part of our school community for the remainder of the autumn term and will be supporting staff with Google Classroom work as well as continuing with her SENDCO role (amongst many other things) prior to commencing her maternity leave. She will, however, have to undertake all these duties at home as she can no longer come onto the school premises.

As a result of this, we have appointed Mrs Carroll for the maternity leave position. Mrs Carroll is an experienced teacher who has been teaching at a primary school in Huyton. She has a wealth of experience in KS1 (particularly in Year 2) and we are very much looking forward to her coming to join our staff team. Mrs Carroll will start with us on Monday 5th October 2020 and will be covering the duration of Mrs Daly's maternity leave. Next week, Mrs Carroll will be coming into school to get to know the children as well as meeting with Mrs Daly for transition meetings in order to hand over important information about the children. I can assure you that we will do everything we can to ensure that Mrs Carroll settles into Gayton as quickly as possible and Mrs Daly will still be available to support her whilst she is settling into the school.

I appreciate that many parents won't have been expecting Mrs Daly to be leaving so soon but my priority is the health and safety of all my staff and children and therefore it is the right decision due to the current pandemic.

| Thank you fo | or your | continued | support and | understanding. |
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Kind regards,

Mrs McAleny