Friends Of Gayton PTA

Minutes from meeting

Wednesday 7th November 2018 7:15pm

Gayton Primary School

**Present:** Nicola Chapman, Mark Whitehill, Sharon Garforth, Martin Shaw, Anne Hogan, Lisa Dobson, Katie Welton.

1. **Apologies**: Jenny Daffern, Lisa Mann, Lindsay Murphy, Christina Oakes
2. Previous minutes reviewed and approved
3. Review of previous events –
	1. **Parents evening drinks** – Good success. £47.22 monies banked. Thanks to all parents who helped out. Commented that location in library area worked well.
	2. **Halloween disco - £430** (estimated profit). Noted that challenges with Parent pay as monies deposited in bank from this cannot be linked back to the event

**ACTION: NC to discuss with Anita possibility of linking parentpay monies to each event**

* 1. **Christmas Cards** – Ellie Woods has collected all of these and will post on 9/11
1. Upcoming events –
	1. **Tuck shop** – MW has kindly agreed to tuck shop after school on Friday 9th November. Set up approx. 3pm. LD and NC to run
	2. **Chocolate Bingo** – Thursday 15th November – Donations to be brought in Thursday 8th November tickets on sale 12pm Thursday 8th November.
	3. **Christmas shop** – Thursday 6th December. Question hether able to have access to set up on 5th December

**ACTION: MW to confirm if this is possible**

* 1. Film night – Decision to move date from Thursday 13th December to Tuesday 11th December to avoid clash with SFA. LD and KW have agreed to help out. Moving forward agreed will aim for 2 film nights per term.
	2. Santa Dash – Sunday 2nd December. To liaise with LM as she is organising event. Agreed that event needs a fundraising goal – MW suggested sports equipment for lunchtime games.

ACTION: NC? To confirm with LM plans. MW to confirm fundraising goal is sports equipment or other suggestion

* 1. Wreath making – LM, SG and Vic Kazi organising. Kay and Marnie will run event again. Limit to 40 people. Mince pies and mulled wine to be provided again.

ACTION: NC to ask Anita increase parentpay tickets to 40.

* 1. Santa wagon – Monday 12th December – time 6:30ish. Need to have 15-20 people to this to ensure smooth running.
	2. Wine tasting – Thursday 24th January at The Viking West Kirby – organised by Janyve Blythe and Nikki Phillips, not a badged PTA event but donation to be made to PTA from proceeds. Asked for letter from MW to collect raffle prizes.

ACTION: MW to discuss with Janyve and Nikki regarding letter

* 1. Christmas Fair – Friday 30th November 5-7pm

MW agreed to change non-uniform day to Friday November 23rd in return for jars of sweets/ teddies/ bottles etc

Agreed stalls

1. Candy floss (booked)
2. Sweet/bottle/ teddy tombola#
3. Raffle – 1st prize £100, 2nd prize family ticket to panto at Floral pavilion, 3rd price £40 voucher Dining room 107 plus lots more prizes
4. BBQ – LM sorting
5. Kitchen/ Bar – mulled wine, prosecco, beer
6. Music – provided by CD
7. Choir to sing in hall
8. Preschool – cake stall (booked)
9. Games room (6 games, 2 rooms) – secret key, lucky dip, Wheel of Fortune, Cups in a tree, bat the rat, pegboard
10. Craft room – use same room as last year – pre-book an activity e.g. handprint canvas. Reindeer food bar – make your own environmentally friendly reindeer food.
11. Grotto – classroom dressed for Christmas, Santa to read a story to group of children and hand out selection boxes. Yr 6 to help as Elves. Use Yr 6 classroom.

ACTIONS: MW to arrange choir, LD to make bat the rat (AH to see if has spare drain pipe), MS – locate pegboard, NC to locate other games and ask for Santa volunteer

Next Meeting Tuesday 11th December 7:30pm The Jug and Bottle