



G A Y T O N P R I M A R Y S C H O O L
G A Y T O N R O A D • H E S W A L L • W I R R A L • C H 6 0 8 P Z

20th July 2020

Dear Parents/Carers,

RE: Arrangements for September

I am just writing to you with regards to arrangements for returning all pupils to school in September. The DfE have published guidance in relation to opening to all pupils. This letter just outlines for parents the main elements from the guidance so you can see how school will be operating in September.

We will open to all pupils on **Wednesday 2nd September 2020**. Attendance is mandatory from September so all pupils should be attending school.

Drop off and pick up times:

All schools have been asked to have staggered drop off and pick up times. This is to prevent everyone being in the same area at the same time. As a consequence of this, we will be asking that all parents drop off in the morning between 8:40am- 8:55am. **Please note that all children must be in school by 8:55am. All gates will be locked at this time.**

- **Y1 & Y2 will enter via the car park entrance (F2 initially will be coming through the main entrance)**
- **Y3 & 4 will enter via the infant gate on the main playground.**
- **Y5 & 6 will enter via the junior gate on the main playground.**

The children will filter straight into school and will not remain on the playground. Parents will not be permitted to come into school so it is really important that your child leaves you at the gate.

Pick up times:

F2, Y1 & Y2 will end the school day at **3:15pm** (if they have any siblings who are in the juniors they will also be released at the same time.) This will prevent parents waiting outside the school grounds for any period of time. F2, Y1 & Y2 will leave as usual via the **Infant gate** on the playground. Any siblings from junior classes will leave via the junior gate.

Y3, Y4, Y5 & Y6 will end the school day at **3:25pm**- Y3 & 4 will leave school via the Infant gate and Y5 & 6 children will leave via the **Junior gate**.

Parents must ensure that they socially distance themselves when they are waiting for their children to be dismissed from school.

Headteacher: Mrs McAleny

T. 0151 342 3772 • F. 0151 342 8124

E. schooloffice@gayton.wirral.sch.uk • W. gayton.wirral.sch.uk

Bubble arrangements in school:

When in school, your child will be taught as usual in their classroom with their class teacher. However at break times and lunchtime, your child will be placed into a bubble. At Gayton we will have 3 bubbles. These bubbles will be able to mix with each other but they won't be able to mix with any other bubbles within school. These bubbles have been organised to support with the organisational management of the school particularly around break times and lunch times.

F2,Y1 & Y2 bubble	Y3 & 4 bubble	Y5 & 6 bubble
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Classroom arrangements:

In Years 1-6 the desks will be arranged in rows. The children will sit shoulder to shoulder facing the front, as stated in the DFE guidance. Adults will be expected to socially distance at all times. Your child will be asked to bring a pencil case into school including the following: a ruler, pencil, rubber, colouring pens/pencils. This pencil case will then need to stay in school. We ask that children bring limited items between home and school. Your child needs to have a coat in school every day.

Lunchtime arrangements: Lunchtimes are going to be staggered as we will have to control the children playing in certain spaces and being in the dinner hall. Lunchtime will be moved to: 11:45am- 12:45pm.

F2, Y1 & Y2 will have their lunch in the dinner hall from 11:45am- 12:15pm (they will then go out to play).

Y3 & 4 & Y5 & 6 will play out on the playground from 11:45am- 12:15pm and then they will go into have their lunch at 12:15pm- 12:45pm.

From September, we are going to start using the dinner hall again with all the tables and chairs being cleaned down in between the different groups accessing the dinner hall. If your child is in F2, Y1 or Y2 they can access a universal free school meal as usual. For KS2 pupils, parents can pay for the dinner via Parent Pay.

S4YC:

S4YC are planning on being able to run and widen their capacity to allow anyone who wishes to use their service to use them.

Before & after school clubs:

These will not be running in the autumn term. We will then review this in the autumn term and see whether we can start reintroducing these clubs safely. Under the current guidance, before and after school clubs could only be offered for individual bubbles e.g a club for Y5 & 6 pupils only or a club for Y3 & 4 pupils. This makes clubs difficult to run for club providers as they are restricted to the numbers of children that can attend the club.

School Uniform:

We will be expecting all pupils to return to school in school uniform. You will be notified on which days your child can wear their PE kit to school. Please remember that all children need to wear school shoes and trainers are not permitted.

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School Office:

Please try and avoid visiting the office unless you need to. There should only be one person waiting in the entrance area at any one time. If you have an urgent query or question, please phone the school office. Other queries can be emailed directly into school via: schooloffice@gayton.wirral.sch.uk or admin@gayton.wirral.sch.uk

Illness:

If your child needs to be sent home from school due to illness, the office staff will contact you. If your child has an appointment, or you need to pick them up early for any reason, please notify the school office via email and provide a copy of the appointment letter.

If your child is ill, please phone the school office. If your child is absent due to COVID-19 symptoms, it is really important that this information is shared with the school office and we will ask for your child to be tested before they can return to school.

We understand that some children may be a little nervous or worried about returning to school. This is completely normal and is to be expected. Staff will do their very best to ensure that the children settle back into school as quickly as possible.

Obviously guidance may be changed or updated during the summer holiday, if this is the case and things need to be altered we will of course communicate this with you prior to the school return.

This academic year has been such a disruptive and challenging time for everyone. I really appreciate all you have done to support your children and for your patience and understanding during incredibly difficult times. I cannot wait to reunite our whole school community in September and am so looking forward to welcoming all our families back to school.

Kind regards,

Mrs McAleny

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