



G A Y T O N P R I M A R Y S C H O O L
G A Y T O N R O A D • H E S W A L L • W I R R A L • C H 6 0 8 P Z

Monday 25th November 2019

Dear Parents/Carers,

Nominations for Parent Governors

Parents play a very important role on our Governing Body and are a vital part of our team, helping the school to meet the needs of the children and the community we serve. The Governing Body is composed of parent, staff, Local Authority and community governors. All governors are equally valued for their contribution to the life of the school.

Parent governors are elected by parents/carers of registered pupils in the school and it is now necessary to elect two parent governors to fill vacancies. It is very important that parents stand for election to the Governing Body so their views are represented, and application from any parent would be welcome. Parents with experience of facilities management, health and safety, service level agreements and funding bids would be particularly beneficial to the school.

The term of office of all governors, except the headteacher, is four years but they can resign at any time. Parent governors may serve the full term of office even if their child has left the school. Training and support is available to all governors so parents should not feel that they do not have the necessary expertise or knowledge to carry out the role effectively. The minimum time commitment is to attend the two Full Governing Board meetings per term, held at school in early evenings. There will also be additional calls on governor time, including during the school day.

As a parent/carer of a child in our school you are entitled to stand as a candidate and to vote in an election. **If you choose to offer yourself as a candidate to become a parent governor, you should complete the attached nomination form, including the details of a proposer and seconder, and return it to me via the school office not later than Friday 6th December 2019 by 3:00pm.** Should two parents living in the same household wish to make separate nominations, a further form can be obtained from the school.

If there are more nominations than vacancies on the Governing Body it will be necessary to hold an election. Nominees are therefore invited to include a short statement, no more than 75 words (strict limit), on their background and interests which will be made available to everyone eligible to vote. The election would take place w/c 9th December 2019.

If you would like to discuss this further please feel free to contact myself, the Headteacher, or our present parent governors.

Thank you for giving some thought to supporting our school as a parent governor.

Mr John Halliday
Chair of Governors

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